



Ratchaburi Primary Educational Service Area Office 2 Announcement
To recruit foreigners as a “Temporary Employee”
For the Teaching positions of English teacher

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Ratchaburi Primary Educational Service Area Office 2, located in Photharam, Ratchaburi, Thailand, is looking for 3 confident, creative, patient and responsible teachers to teach English for Kindergarten, Primary and Secondary Students during Academic Year 2025. Therefore, relying on the letter from the office of the Basic Education officer at the MOE 04008.1/M 128, dated March 20, 2025 and the command Office of the Basic Education Commission at 1120/2017, down July 24 operational mandate matters instead of 2017 about temporary employees. Criteria and procedures for temporary full-time employment from the budget expenditure. The Office of the Basic Education Commission 2017, so declared the admissions examination, to employ as teachers, temporary wage acting teachers in the teaching of foreign languages 4 positions work at Watpobunlung school 1 position , Anubanphotharam school 1 position , Anubandamnoensaduak school 1 position and Chumchonwatyaiphohak school 1 position by the following details:

1. Details of position:

- 1.1 Foreign teacher for teaching English (Native or Non - Native English Speaker) 4 positions
- 1.2 Teach English for kindergarten students (age 3 - 5) primary students (age 6 - 12) and somehow for secondary students (age 13 - 16)
- 1.3 Perform other assignments as teacher work.

2. Qualifications of applicants:

2.1 General Qualifications:

- (1) Aged 20 years or older.
- (2) No prohibited characteristics under Section 44 of the Teacher and Educational Personnel Council Act, B.E. 2546
 - Being a person who has bad behavior or deficient in good morals.
 - Being incompetent or a virtual incompetent person.
 - Previously sentenced to imprisonment in a case that the Teachers Council of Thailand deems that it may bring disgrace to the dignity of the profession.
- (3) Not physically or mentally disabled, incapable, mentally ill, or suffering from any of the five diseases specified in the Teacher Council regulations, Section 30 (5).
- (4) Bachelor's degree or equivalent.

- (5) Knowledge according to the professional standards set by the Teacher Council.
- (6) Good conduct with professional ethics.
- (7) Certification of mental health evaluation from a government hospital.

2.2 Specific Qualifications:

- (1) Native Speaker from one of the following countries: UK, USA, Canada, Australia, New Zealand (Salary not exceeding 30,000 THB/month).
- (2) English as a second language/official language speaker from: South Africa, Netherlands, Sweden, Ireland, India, Nigeria, Ghana, Papua New Guinea, Uganda, Botswana, Malaysia, Philippines, Singapore, etc (Salary not exceeding 27,000 THB/month).
- (3) English as a foreign language speaker from: China, Egypt, Japan, Korea, Nepal, Taiwan, Zimbabwe, Saudi Arabia, etc (Salary not exceeding 25,000 THB/month).
- (4) Thai nationals with CEFR level B2 or higher and a teaching license (Salary not exceeding 20,000 THB/month).

3. Educational Qualifications:

- 3.1 Bachelor's degree in English or a related field.
- 3.2 CEFR level B2 or higher (certificate valid for up to 2 years).
- 3.3 If the degree is not in education, one of the following is required:
 - (1) Graduate Diploma in TEFL
 - (2) TKT Modules 1, 2, 3 score of at least Band-3 (certificate valid for up to 5 years).
 - (3) Trinity TESOL Level 5.
 - (4) CELTA.
- 3.4 Thai teachers must have a teaching license.
- 3.5 Foreign teachers must have a B-License or P-License (the school will apply after hiring).

4. Duties/Responsibilities:

- 4.1 Teach listening, speaking, reading, and writing skills for one academic year.
- 4.2 Teach Monday to Friday from 7:30 AM to 4:30 PM.
- 4.3 Teach at least 20 hours per week.
- 4.4 Serve as the main teacher (with Thai teachers assisting).
- 4.5 Prepare lesson plans and submit post-lesson reports to the Head of Department every week.
- 4.6 Provide training for Thai teachers (both inside and outside the school).
- 4.7 Serve as a class advisor.
- 4.8 Participate in school activities.
- 4.9 Be friendly with colleagues.

5. Terms of employment:

Employment period will commence during Academic year 2025



6. Requirement:

6.1 Foreign teachers

- (1) Application form
 - (2) 3 photographs measured 1 x 1.5 inches, not older than 6 months
 - (3) A copy of educational qualification certificate of qualification and transcript showing that you have qualifications for the position you are applying for.
 - (4) A copy of passport
 - (5) A copy of certificate of work experience (If any)
 - (6) A medical certificate, based on the alien's prohibitions issued by the Hospital of the State (Not older than 1 month)
 - (7) A copy of teaching license or teaching permit without the license issued by the Teacher Council of Thailand (If any)
 - (8) Other evidence (If any) such as proof of name change
- All documents and evidence must be an original and a photocopy of 1 set (certified true copy of all)

6.2 Thai Teachers

- (1) Application form
 - (2) 3 photographs measured 1 x 1.5 inches, not older than 6 months
 - (3) A copy of educational qualification certificate of qualification and transcript showing that you have qualifications for the position you are applying for.
 - (4) A copy of house registration and a copy of ID card
 - (5) Evidence of English language proficiency/teaching results from a trusted institution
 - (6) A medical certificate, issued by the Hospital of the State (Not older than 1 month)
 - (7) A copy of teaching license or teaching permit without the license issued by the Teacher Council of Thailand (If any)
 - (8) Other evidence (If any) such as proof of name change
- All documents and evidence must be an original and a photocopy of 1 set (certified true copy of all)

7. Application:

7.1 Those wishing to apply for admission, please download the application form at <http://www.rb-2.go.th> and submit the application in person at Ratchaburi Primary Educational Service Area Office 2 (Google Maps; 13.70376° N, 99.87404°E) during 4 - 11 April 2025, from 8:30 a.m. - 4:30 p.m. (except public holidays)

7.2 The applicant must sign the application form in front of the recruiting officer

8. Application conditions

The application must respond by checking and certifying their qualifications for the position
In case of any applicant's mistakes such as their degree everything will be canceled.



9. Announcement for the list of qualify applicants

Ratchaburi Primary Educational Service Area Office 2 will announce the list of eligible applicants within April 17, 2025 at Ratchaburi Primary Educational Service Area Office 2 and via the website <http://www.rb-2.go.th>

10. Recruitment method, date, time and place

Interviewing on Tuesday, April 22, 2025 at 9:00 a.m. onwards at the meeting room, Ratchaburi Primary Educational Service Area Office 2

11. Criteria for selection

Considering from background and personal information, educational background, work experiences, behavior, habits, emotions, attitudes, adapting to accepting participants, society and environment, originality, personality and behavior of the candidates. A full score of 100 is required, and those who pass the test must have score at least 60%. The results of the selection are arranged in order of scores. And the selection results of the selection committee are final.

12. Announcing the list of qualified candidates and listing

Ratchaburi Primary Educational Service Area Office 2 will be announced the list of selected candidates by April 23, 2025 at Ratchaburi Primary Educational Service Area Office 2 and via the website <http://www.rb-2.go.th>

The contract can only be signed once the Ratchaburi Primary Educational Service Area Office 2 has received the installment payment from the Office of the Basic Education Commission.

Announced on 3 April 2025



(Mr.Suphakorn Wisaeng)

The Director of Ratchaburi Primary Educational Service Area Office 2

Application Form for English Teacher

Photograph

1. Name Surname

2. Sex : ☐ Male ☐ Female

3. Date of birth Place of birth Age

4. Marital status ☐ Single ☐ Married ☐ Divorce ☐ Widow/Widower

5. Nationality Religion

6. Passport Number Authority

Date of issue Date of expiry

7. Identity Card Number Authority

Date of issue Date of expiry

8. Home address

9. Present address

Tel : E-mail Address:

10. Education :

Name of institution Add place of study	Major field of study	Years of graduation	Degree

11. Employment :

Name of Institution

From

To

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12. Medical, or other personal considerations :

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13. English Language Ability (range from 0 to 5 with 5 indicating native fluency)

☐ reading ☐ listening comprehension ☐ writing ☐ speaking

14. Reference :

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15. Date of Application Applicant's Signature